



Updates and training Birmingham 2018

Welcome to our latest training programme for charities and social enterprises. All of our seminars and training sessions are free to Sayer Vincent clients. Non clients can attend for a fee of £75 plus VAT for half day seminars and £150 plus VAT for full day training courses.

Sayer Vincent are experienced trainers and run courses for many organisations in the not-for-profit sector. With over 30 years' experience in the charity sector, we have practical knowledge of the issues you face. We also provide external audit, internal audit and advice services to charities, schools, arts organisations and social enterprises, using a collaborative and user-friendly approach.

SORP made simple

Birmingham 27 February

This session will provide an update on the latest changes for charity accounting and consider some of the biggest issues emerging from adoption of SORP 2015. We will share examples of best practice for trustees' reports and consider the accounting issues such as income recognition that will affect your financial statements.

Preparing charity accounts

Birmingham 8 March

This full-day workshop aims to provide participants with an overview of charity accounting, the key stages in drafting a set of year-end accounts and tips on how to prepare for the audit. The workshop is designed for finance staff who may be new to an organisation or the sector, or those who need a refresher. The workshop will include an opportunity for questions as well as case studies and practical exercises and will be based on preparing accounts in accordance with SORP 2015.

Financial sustainability

Birmingham 25 April

Thinking longer term to ensure that your organisation has the right business models and financial strategies to put the strategic plan into operation. We also look at reserves; the purpose of holding reserves and reserves policies, and what a balance sheet can tell you. Linking all of this together, we consider how you can develop appropriate responses to risks, and think about how this links in with your overall and financial strategies.

How to be a good trustee

Birmingham 3 May

Ideal as an induction for new trustees or a refresher for existing trustees, we will cover the role of the individual trustee within the governance structure and the nature of collective responsibility. The session will also update attendees on the latest governance developments and will contain a mix of presentation as well as structured discussion to discuss issues around the trustee role.

Preventing fraud

Birmingham 18 Oct

Fraud surveys have demonstrated that charities are as at risk to fraud as any other organisation and in the age of cybercrime the risks are only increasing. Every pound lost to fraud is a pound that does not reach your charity's beneficiaries. There are practical things you can and should be doing to keep fraud losses to a minimum.

Charity tax made simple

Birmingham 8 November

Tax issues are particularly complicated for charities. This course will cover:

- VAT – both VAT status of different income streams and VAT recovery
- Gift Aid
- Trading – what can you do in the charity and when do you need a subsidiary
- Business rates



Where to find us

We hold all of our Birmingham seminars at
Etc. Venues, Maple House
150 Corporation Street, B4 6TB

Training with CFG

We work in partnership with CFG and lead on content for training sessions. All sessions can be booked on the CFG website: www.cfg.org.uk/events

Transforming your finance function

London 30 January

It can be easy to see what it is that you need to do to improve, but how do you get started and how do you get everyone to buy into new ways of working? This practical course will give you the tools you need to develop the way you manage the finance function rather than the finances.

Register to attend our seminars

You can view all of our training sessions on our website and register online via Eventbrite. Please call or email us if you have any queries:

www.sayervincent.co.uk/events/our-seminars

Email events@sayervincent.co.uk

Call us for more information on +44 20 7841 6360

We are always interested to hear your opinions and welcome feedback on our events. If there are topics you would like us to cover, please get in touch.

In-house training

Prefer to receive training in the comfort of your own building? Sayer Vincent can offer you top quality, bespoke training, tailored to meet your needs. As well as the topics covered in this flyer, we run sessions on all aspects of financial management, governance, risk management and taxation.

Publications

The Sayer Vincent newsletter is a monthly update to keep you informed of news and developments that may affect your organisation. Newsletters can be viewed on our website, please email svinfo@sayervincent.co.uk if you would like to register to receive our monthly newsletter direct to your inbox.

Made simple guides – these are a series of guides covering topical issues reflecting the latest legislation. Subjects range from tax and VAT to gift aid and SORP. You can download our made simple guides free from our website.



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